

Tuesday, 3 January 2023

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CABINET

You are summoned to a meeting of the Cabinet which will be held in the Community Hall, 32 New Road, Woodstock OX20 1PB on **Wednesday, 11 January 2023 at 3.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Cabinet

Councillors: Andy Graham, Duncan Enright, Joy Aitman, Lidia Arciszewska, Dan Levy, Mathew Parkinson, Andrew Prosser, Carl Rylett and Geoff Saul

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting** (Pages 5 - 8)
To approve the minutes of the meeting held on 14 December 2022.
2. **Apologies for Absence**
3. **Declarations of Interest**
To receive any declarations from Members of Cabinet on any items to be considered at the meeting.
4. **Participation of the Public**
Members of the public may ask a question at a meeting of Cabinet for up to three minutes on any item of business for decision at the meeting or on any issue that affects the district or its people. Members of the public wishing to speak at a Cabinet meeting must notify democratic.services@westoxon.gov.uk, including their name and the agenda item or topic they wish to speak on, by 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before). If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question. The relevant Cabinet Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.
5. **Receipt of Announcements**
To receive any announcements from the Leader of the Council or Members of the Cabinet.
6. **Update of 2023/24 Budget** (Pages 9 - 60)
Purpose:
This report provides an update on the developing budget for 2023/24. To consider:
 - 1) The draft base budgets for 2023/24
 - 2) Fees and charges for 2023/24
 - 3) Adoption of the Council Tax Base for 2023/24
 - 4) The submission of the business rates return
Recommendations:
That Cabinet resolves to:
 - 1) Approve the draft fees and charges for 2023/24, as detailed in Annex H, for inclusion as part of the Budget recommendations to Council on Wednesday 15th of February 2023
And recommend to Council to:
 - 2) Approve the Council Tax Base shown in Annex G, calculated as £47,078.85 for the year 2023/24
 - 3) Authorise the Chief Finance Officer to submit the National Non Domestic Rates Return 1 (NNDRI) to the Ministry of Housing, Communities and Local Government by the submission date of 31st January 2023
 - 4) Authorise the Chief Finance Officer to approve the annual uprating of allowances and non-dependent deductions in the Local Council Tax Support Scheme in line with national regulations.

7. **Revised Council Plan (Pages 61 - 88)**

Purpose:

The Council's new corporate plan for 2023-27 (The Council Plan) is being developed in order to succeed the previous plan that covered the period 2020-24. In May 2022 there was a change of administration at the District Council and in July 2022 it was agreed that in light of the changing context in which the Council Plan 2020 – 24 was developed (not least by the impacts of the Covid-19 pandemic) that a review of the Council Plan would be appropriate. The West Oxfordshire Council Plan 2023 - 2027 presents five new strategic priorities for the District which reflect the wide ranging issues and challenges requiring focus and attention over the immediate and longer term. The Council Plan has been discussed by the Overview and Scrutiny Committees to enable their views and insights to be taken into account in the finalisation of the document ahead of adoption of the Council Plan by Council in early 2023.

Recommendations:

That Cabinet resolves to:

- a) endorse the Draft West Oxfordshire Council Plan 2023 – 27 and recommends its adoption by the Council, subject to any amendments, as appropriate, to take into account resolutions arising from the Overview and Scrutiny Committees.
- b) grant delegated authority to the Chief Executive in consultation with the Leader to make amendments to the Draft as above prior to consideration by Council.

8. **Option appraisal and funding agreement for heating system and decarbonisation measures at Carterton Leisure Centre (Pages 89 - 94)**

Purpose:

For Cabinet to note the process being followed to enable the options for new heating systems at Carterton Leisure to be considered and to delegate decision making on the option to be progressed and whether a grant offer for Private Sector Decarbonisation Scheme (PSDS) funding should be accepted.

Recommendations:

That Cabinet resolves to delegate authority to Chief Executive in consultation with the Deputy Chief Executive and S.151 Officer, Cabinet Members for Finance and for Climate Change, to:

- a) Agree the selection of a preferred option based on the optioneering report commissioned from consultants.
- b) Agree whether a PSDS grant offer should be accepted, if the option selected in (a) is eligible for funding.
- c) Agree to underwrite the additional pre contract revenue costs required to complete the IGP, once an option is selected and costs can be confirmed.
- d) Include the Capital and Revenue implications associated with the selected option, in the revised Medium Term Financial Strategy.

(END)